

## Guidance on creating a safeguarding policy

### Why might a safeguarding policy be useful?

If you directly work with or support people, or have regular contact with the general public in the activities you deliver, it's a good idea to have a safeguarding policy. This is especially important if you're working with or come into contact with children or vulnerable adults.

Although an unconstituted group doesn't have some of the same legal obligations as a registered charity, it's still important to make sure you are carrying out your work in a way that protects everyone involved from harm. A safeguarding policy ensures the safety and well-being of everyone you interact with. It lets your community know who to contact if they have concerns and gives your team a clear framework on how to handle any issues. It's a great way to prepare and prioritise everyone's safety, and will enable you to be completely transparent about what measures you put in place.

### Resources

Below is a list of resources that can support you to create a safeguarding policy.

- [NCVO: Safeguarding Policies and Procedures:](#)  
Information on creating safeguarding policies and procedures for voluntary organisations and groups, including templates to adapt.
- [NSPCC: Writing a Children's safeguarding policy and procedures](#)  
Detailed advice on writing safeguarding policies specifically for organisations and groups that work with children.
- [Ann Craft Trust: Resources to support safeguarding adults](#)  
Templates and guidance on how to write safeguarding policies and procedures for safeguarding adults.
- [Wigan Safeguarding Partnership: Safeguarding template for Community Groups](#)  
A practical template for community groups to create their own safeguarding policy, suitable for small, unincorporated groups.
- [RadHR](#)  
A searchable platform grounded in anti-oppressive principles, where social change organisations can share and access alternative safeguarding policies and procedures.
- [NSUN: The Shape of Safety \(2024\)](#)

A guide offering principles, reflective questions, and a practitioner's checklist to help groups develop trauma-informed, anti-oppressive safeguarding policies.

- [The Social Change Nest CIC Safeguarding Policy](#)  
Our own safeguarding policy, outlining how we prioritise safety and well-being in all our projects and activities.

## **What to do if you have an immediate concern**

NCVO has a great guide on what to do if you have an immediate concern, that you might want to incorporate into your policy or guidance: [What To Do If You Have An Immediate Concern](#).

## **Training**

### Finding Training

NCVO have a useful guide on where to find safeguarding training, including guidance on where you might find training if you work within a specific locality: [NCVO safeguarding training guide](#).

### Adult Safeguarding Training

Ann Craft Trust offers a range of different adult safeguarding trainings, including an introduction to safeguarding adults elearning courses:

- [Ann Craft Trust safeguarding adults training](#)
- [Ann Craft Trust introduction to safeguarding adults elearning](#)

### Children's Safeguarding Training:

NSPCC offers a number of training options for child safeguarding and child protection, including e-learning courses:

- [NSPCC Safeguarding Children training](#)
- [NSPCC e-learning](#)

## **Any questions?**

If you have any questions, feel free to contact us at [hello@thesocialchangenest.org](mailto:hello@thesocialchangenest.org).